

e-FUNDS FOR SCHOOLS: CREATING AN ACCOUNT

Kohler School District utilizes e-Funds for Schools as a 3rd party platform to allow families to make electronic payments for registration fees, school fees, lunch accounts and child care. Families must create an account in e-Funds in order to utilize this payment option.

If you do not have an e-Funds account, you will need to create one. Creating an e-Funds account requires the following items:

- Kohler School District Family ID number or the 5 digit Student ID number
- A credit card number or checking account number

Electronic payments made through e-Funds can be made the following ways:

- Credit card *

1. Find your Family and/or Student ID number in [Skyward Family Access](#) in *Student Info*. Student ID numbers are 5-digit numbers beginning with 0 (also referred to as Other ID).

The screenshot shows the 'Family Access' interface for a student named 'STUDENT NAME'. The 'Student Information' section is active, displaying details for Kohler Middle School. A red arrow points to the 'Other ID' field, which contains '0XXXX', with the text 'THIS IS THE STUDENT ID' next to it. The 'Student Info' link in the sidebar is highlighted.

2. Go to the [eFunds For Schools](#) website.
3. Create an account by clicking on *Create an Account* from the menu on the left.
4. Preferred payment settings must be established (i.e., credit card or direct debit from checking account). This is completed by clicking *Payment Settings* and then *Payment Methods* in the left hand menu.
5. Users must add/link students to their account by clicking *Manage Account* and then *Manage Students*. To complete this step, users will need the student's last name AND either the Family ID number or the Student ID number.

e-FUNDS + BILLING CONTACT

If you are unable to create an e-Funds account, need a payment plan, or have billing related questions, please contact:

Mr. Isaac Patterson, Business Manager

Phone: (920) 803-7204

Email: pattersoni@kohler.k12.wi.us